



2025-2026 Tuition, Registration, & Financial Information
Tuition Rates & Daily Start and End Times

Payment Plan	3's & 4's (2 Day Half Day) (T/Th) 8:30am-12:15pm	3's & 4's (3 Day Half Day) (M/W/F) 8:30am-12:15pm	Jr. Kindergarten (5 Days a week) 8:30am-3:30pm (M-Th) 8:30am-12:15pm (Friday)	Elementary (K-6 th) 8:00am-3:30pm (M-Th) 8:00am-12:15pm (Friday)
	Payments	Payments	Payments	Payments
One (1) Pmt. (Aug. 1)	\$2,500/yr.	\$3,600/yr.	\$6,700/yr.	\$6,200/yr.
10 Pmts. (Aug. 1-May 1) (Other Payment Plans Available)	\$250/mo.	\$360/mo.	\$670/mo.	\$620/mo.
Add-on Option: Afternoon for 3's (12:15pm-3:30 pm)	\$600/Additional per yr.	\$600/Additional per yr.	N/A	N/A

Half Day Preschool Registration Fee:

- Non-refundable (except in case of class closure due to lack of meeting the minimum student enrollment number).
- \$300 for 1st student, \$150 for 2nd and subsequent children

Full Day Preschool & Elementary Registration Fee:

- Non-refundable (except in case of class closure due to lack of meeting the minimum student enrollment number).
- \$500 for 1st student, \$300 for 2nd and subsequent children.

Registration Requirements:

- Space will be reserved after registration fee is paid in full.
- Re-enrollment for a new year will be completed after outstanding balances are paid in full.

Technology Fee: (1st Grade – 6th Grade only)

- Includes an iPad, accessories, and technology maintenance and management. An iPad will be purchased for the student and kept exclusively at the school during the student's enrollment. Upon graduating or withdrawing from our program, the student will be given the iPad as long as all fees are paid in full.
- \$500 fee covers one time purchase of iPad and accessories plus one year of technology management expenses.
- The second year and all subsequent years that the iPad is maintained at CHCA will require payment of a \$100 technology maintenance and management fee.

Tuition Payment Policies:

- Invoices are posted on the 1st of the month and payment is due by the 5th of each month. A late fee of \$30 will be charged if payment is received after the 5th of each month. Additionally, any balances carried over from prior months will be assessed a finance charge of 1.5% per month after the 7th of each month.
- Accounts more than 15 days past due will receive communication reminding them of the urgency to promptly update the account.
- Accounts more than 30 days will be required to meet with the Director in person to come up with a plan to pay the tuition.

Registration Procedure:

Each February enrollment begins for the following school year. The following items are necessary for enrollment in the school:

1. Complete the online registration form.
2. Complete and submit the Registration & Financial Contract.
3. Submit the non-refundable student registration fee.
4. Submit current Immunization records.
5. Submit a copy of the child's birth certificate.
6. Approval by the Director.

Re-enrollment Procedure:

The steps below need to be completed for your child to be re-enrolled. It is imperative that these three steps are followed:

1. Complete and submit the Registration & Financial Contract.
2. Submit the non-refundable registration fee.
3. Submit a current immunization record.
4. Approval by the Director.

The registration fee is applied towards materials and reserves a place for your child in the program. Enrollment is on a first come first serve basis. Currently enrolled students who have attended CHCA will receive the highest priority in registering their student followed by church families. After these groups have been served, registration will be opened to the public. A waiting list will be kept of children wishing to enter the program. Openings will be filled in the order the names are placed on the list with respect to age and priority status. A child will be considered enrolled when the online registration and the financial contract form is completed and the registration fee, current immunization record and birth certificate are submitted.

Withdrawal Policy:

Withdrawal from CHCA must be made in writing (signed by the parent/guardian) and submitted to the Director. The written notice should include the date of and reason for withdrawal. If a child is going to be absent for an extended period, the Director must be notified, and the tuition bill must be kept current.

2025-2026 Registration & Financial Contract

I hereby apply to register my child _____ in
Print Child's Name

_____ class/grade at CHCA for the 2025-2026 school year from: (check one)

- Preschool – Sept. 3rd, 2025 thru May 28th, 2026 (T/TH Classes)
Or May 27th, 2026 (M/W/F Classes)
- Elementary – Sept. 2nd, 2025 thru May 29th, 2026

The terms and conditions of said registration are set forth within this 2025-2026 contract.

Registration & Financial Contract Form ("the Contract") as follows:

1) I agree to pay to CHCA all non-refundable applicable tuition, fees, and charges, including:

- a. Part day student registration fee of \$300.00 (2nd and subsequent children \$150) OR Full day student registration fee of \$500.00 (2nd and subsequent children \$300.00) Registration fee must accompany this form unless already paid.
- b. Technology Package Fee: \$500 for students in the 1st Grade through 6th Grade
- c. Tuition for the 2025-2026 school year in the amount of \$_____ (see chart pg. 1).
- d. A tuition discount of 10% will be provided for second and subsequent children enrolled at CHCA.
- e. A tuition discount of 10% will be provided for Active Military and First Responder families.

2) I understand that I may choose one of the following payment plans.

I, the undersigned, agree to pay according to the following payment plan (Please check one plan):

- 1 Payment (Due by August 5th)** **2 Payment (Due by August 5th & Jan. 5th)**
- 10 Payments (August 5th - May 5th) (Due by the fifth of each month)**

